

**Region 1  
Chapter Report Form  
Chapter No. 2**

**Primary Areas Served:** San Francisco Bay Area/Santa Rosa

**Strengths of our Chapter:**

- Our size.
- Strong core base of members who have a wide range of experience both in ROW and with the IRWA.
- Our membership numbers remain strong.
- The Chapter's financial strength continues to be stable due to conservative spending, although the 2009 Fall Forum impacted our bottom line.

**Weaknesses of our Chapter:**

- The economy is impacting both the number of members and the ability of our members to actively participate in Chapter events/classes.
- Our primary source of income is through classes and therefore dependent on the number and participation of classes held each year. We have one scheduled for April 2010.

**Goals of Our Chapter for Current Year:**

- Our chapter elected to change its reporting year to match the fiscal year of International. Our Bylaws were revised and were adopted in February.
- Our chapter is in the process of developing a website for our members.
- Our Committee Chairs were encouraged to become more active in the Chapter this year, and many are. Many of them have or will be making presentations at our Chapter luncheons this year.
- We've asked members to submit nominations for the International awards, which we've not actively encouraged in the past. We submitted a number of nominations.
- We continue to plan to hold classes in our area, and help our other local chapters by advertising their classes to our members.
- We hope to have a fundraiser for the RWIEF if time allows.

**New ideas, successes, recommendations to share with other Chapters:**

- Continual communication of activities, events and classes is welcome to our members and encourages comment and participation.
- Issuing our newsletter each month is welcome by our members as it keeps them up-to-date and thinking about the IRWA.
- We keep a flash drive of all Chapter activities and publications and pass it along to each new Chapter secretary. It makes it easier to reproduce documents and track history.

**Our Chapter needs assistance with:**

- We need assistance with how to get more chapter members participating on our Board and Committees. What are other chapters doing? What are their outreach methods?
- We need additional ideas for keeping and forwarding our records/history/information from Board to Board, particularly larger items, such as boxes of old records.