

Region 1 - October 3, 2009
Minutes of the Fall Forum – San Francisco, CA

Called to order – Chris Banks, Region Chair 8:03am

Roll Call – Renee Marruffo, Region Vice Chair

Voting members present:

Chapter 1 – Vivian Howell, President Konstantin Akhrem, President Elect

Chapter 2 – Cheryl Sousa, President

Chapter 11 – Jim Anthony, President Joe Currie, Vice President

Chapter 27 – Jamie Formico, President Gretchen Hildebrand, Vice President

Chapter 28 – Kathie Sholly, President Karen Williams, Vice President

Chapter 42 – Brad Imamura, President Janet Motha, Proxy for Vice President

Chapter 44 – Brian Podmenik, President Joseph Freeman, Vice President

Chapter 46 – Kelly Hirning, President John Dyer, Vice President

Chapter 47 – Lisa Million, President David Thornburgh, Vice President

Chapter 50 – Gordon Watkins, President / Barbie Barnes, Vice President

Chapter 57 – John Kalapp, Vice President / Barb Ford, Treasurer (proxy)

Chapter 67 – Michael D’Angelo, President Michele Folk, President Elect

Chapter 73 – George Cardieri, Vice President

Members and Guests: Heather Morris, HQ Education , Daniel Stekol, HQ Business Development Officer, Michelle Folk, Relocation Representative, Bill Busch, Vice Chair Local Public Agency, Kim Reed, Local Public Agency Representative, Keith Shorey, Trustee RWIEF/member Chapter 27, Kaye Bockmann, Education Chair Chapter 28, Marjorie Busch, Member Chapter 11, Margaret (Peggy) Barnes, IPDC Representative, Charlene Deresh, Education Chair Chapter 11, Jason Foster, Treasurer Chapter 28, Mike Williams, Education Chair Chapter 67, Carolyn Carrica, Environment Representative/Education Chair Chapter 46, Karen SooHoo, Treasurer Chapter 46, Rex Dutcher, Education Chair Chapter 73, Sunny Lofton, Relocation Member Chapter 27, Julie Duchscherer, Secretary Chapter 27, Tom Hanley, Education Chair Chapter 1, Sonja Bartley, Treasurer Chapter 27, Yoli Malranga, Education Chair Chapter 27, Vince McCaw, Treasurer Chapter 11, Rex Dutcher, Education Chair Chapter 73,

Region Task Force – Chris reviewed a number of things (see report) a push from IEC to change everyone from January / December to July / June

Discussion:

Carolyn Carrica spoke about how Chapter 46 changed from Jan - Dec to May to April and answered question existing president stays for 18 months new president stays for 6 months. You can still have your holiday get-together and have a separate installation in the summer.

Discussion of need a secretary, with all the demands on the Chair and Vice Chair Volunteer - Local secretary - funds would come from chapters if we vote on one to run at region level. Consensus so far use a volunteer
Region collects from Chapters when needed for website and awards etc.
What monies allocated to Region from IRWA Budget \$10,600 for travel budget Region 1 are for Chair and Vice Chair- Fall and Spring forums, Education Conference and travel for installation of Officers etc. Region 1 funds are for the Web Site and Certificates etc.

New template for chapter report – We used it this time it has a place on top to say what are covered by your Chapter.

Region Chairs are working on update of all reports

Fill able forms have been created by Kathie Sholly. Call Kathie for the forms.

New Leadership guide Jan 15, 2010

Chapter formation leadership guide formation

How to: Consolidation of Chapters, how many members make a chapter, etc.

Designation and Certifications proposals are on the web

Eric Finn is now our Legal Council

Where we are in the Naming conversations, IPDC Report Notes from Renee: The changing Criteria for designation certification (see report), Education committee - and all other committees have been asked to input into the process.

Daniel Stekol wants to see that the SR/WA has the same visibility as the NBA;

Copyright for designations;

Change of Name: Right of Way International one of the suggestions for name change

Facilitator training proposed to be moved to Region level rather than at international level.

Yoli Malranga Education Chair from Chapter 27 - CA recertification credit for chapter assistance – See report on website of California Continuing Education Credits - contact her at - [ymatranga@pachell.net](mailto:yomatranga@pachell.net)

DANIEL STEKOL: Brand is a promise

Who - People who are building careers in R/W

What – We serve as the central authority

Why - Help professionals advance in career

How - Set high standards

Tag line -**Learn Lead Advance**

Learn= Education and Certification Program @ HQ & Chapter

Lead = get involved

Advance = Career Chapter tool Kit has adds by ¼, ½ and full page

October 1st dues sent out. Daniel wants us to send out an e-blast for renewal on October 15th

LPA -Bill Busch (see report)

Environment Carolyn Carrica – Course 602 draft has been finished and sent to the IPDC. They have 30 days to review and then we will update the draft and it is ready for the shelf

IPDC -Heather Morris (See Report)

Jason Foster presented his presentation on QuickBooks Online Overview – See report of presentation on website. Great Job Jason – he said he would update with all our questions and the answers. Jason requested all questions and changes to QuickBooks to him by 10/31 Email: Jason.foster@aps.com

Afternoon Session

Heather Morris -IRWA Advantage Rewards Program (see report of presentation on website) Can we use this at the chapter level? Yes. Did everyone receive the 3 items. Strategic planning -Active candidates -Member course history in the email I sent??

If someone comes forward with educational money and says that we need a course we can do it in 60 days? Yes.

REPORTS received by us on a quarterly statement but you need them in between please email Heather;

If courses are incorrect in the report we can make changes, Nikki Adams can help fix the

problem with research;

Key measures report on a monthly basis;

Production vendor at 97%;

Facilitator evaluations -Stay with the electronic -IPC, IPDC and region vice chair but it might come to chapter president and/or Education Chair;

Online courses – many have been added, check HQ website. Chapter gets an honorarium for each chapter member who takes an IRWA course online.

Keith Shorey: RWIEF provide funding for courses -money to the fund new and updating old courses. Everybody check off the box when you pay dues. The Foundation receives the monies from Auction and Golf Tournament. To give online go to - www.rwief.org.

Michele Folk – Relocation (See Report) All 6 relocation classes are required for the new Uniform Act R/W URA.

Elections and Nominations Committee – (see report) Vice Chair and Chair of this committee is where you send the forms for awards.

Transportation Committee – (see report)

CHAPTER REPORTS Officers - Chapter Reports all on web – Some of the problems mentioned:

- Educational Classes - count down

- Small number of members - large distance

- No one to take education chair, have trouble keeping and adding new ones.

- Participation - agency participation could be stronger

- By-laws revised

Yoli talked about courses needed to be certified for miscellaneous recertification credits - limited funds means we only need to renew what we are going to need for the year.

Chapter 11 announced that the Spring Forum is slated for March 27th or 20th in San Diego. Their Chapter is also going for the 2015 Educational Conference.

Nov 6th and 7th relocation committee forum

Meeting Adjourned by Chris